

COVID-19 Studio Reopening Guide

For Neglia Conservatory of Ballet families & students

*The health of our students, staff, families and community is our top priority. We appreciate your reviewing this reopening guide thoroughly. Our plan revolves around **our collective participation and cooperation** in major changes to how we operate and use the facility. Together, we can keep each other and ourselves safe and healthy, while returning to the studio as responsibly as possible.*

OVERVIEW

- Classes scheduled into small, stable groups that do not interact with one another.
- Wearing of masks at all times
- Daily body temperature check with non-contact infrared thermometer
(No entry over 99.5 F)
- Specific and limited drop off and pickup times for each group.
- “Stay Home” illness policy, daily temperature checks and screening of students and staff for symptoms of COVID-19.
- Contact Tracing Logs for everyone (students, staff, patrons)
- Visitors not permitted in the facility without an appointment
- Waiting room, dressing rooms and restroom are closed
- Physical Distancing policies enforced. No touching each other or sharing items
- Increased sanitation of high-touch areas.

CONTACT TRACING

All persons who enter the studio will be logged for Contact Tracing purposes. If there is a positive COVID-19 case within the studio community, logs will be turned over to Erie County Health Department for processing.

PERSONAL BELONGINGS

Students should not share items with others. Students should bring their own water bottles and supply their own mats, accessories, and towels. Students encouraged to use a small duffle bag to contain and transport their items. Street shoes and coats will be left in the hallway. Items left behind will be put in a bin in the hallway and discarded weekly. **Neglia Ballet not responsible for lost or stolen items.**

STABLE GROUPS

Students interact with the same small group each day.

Classes will be offered on a registration-only basis in small stable groups, meaning the same group of students will see each other each day. Faculty and student interaction will be limited to a small number of resident teachers. No drop-in students are permitted. Maximum class sizes for each studio have been established.

ARRIVAL

Students arrive on time. Only 6 allowed in elevator. Use stairs if possible

Student should come dressed for class since the dressing rooms are closed.

Each class will have a 15-minute arrival period during which students can be screened and enter the studio. **Students not permitted to enter the studio earlier or later than their scheduled arrival.**

CLASS

Teachers and students will remain physically distanced during class.

Students will be assigned a designated spot at the barre. In center, every effort will be made to keep students distanced from one another including modifications to certain types of combinations that include traveling, turning, or jumping. Students should be considerate of the surfaces they touch in addition to the barre and should always use their own mat when doing stretches on the floor. Barres will be sanitized after each class.

DEPARTURE

Late pickups will be charged per minute.

Because of the importance of prompt pickup, we are implementing a late pickup fee of \$1 per minute beyond the departure period. Additionally, to ensure safe and consistent pickup procedures, families with more than 3 late pickups will be asked to leave the program. Students in Foundation & Beginner Ballet will be brought down to the TriMain Lobby by staff for pickup. Older students may depart without supervision.

VISITORS

Visitors are only permitted for essential business preferably by appointment. All visitors will be entered into the log for contact tracing purposes.

SCREENING & HAND SANITIZING

Take temperature at home to verify 99 F or under. Students/staff stay home if they feel sick. If a student/staff presents with symptoms, they will be isolated at the studio and sent home.

List of COVID-19 symptoms from Erie County Department of Health will be posted at entrance. Staff will **administer temperature checks to everyone prior to entry**. Students who report or are exhibiting symptoms will be isolated in a specified area of the conservatory until a caregiver is able to pick them up. Hand sanitizer to be used upon entry and is available at studio.

RESTROOMS

Use hallway restroom. Studio restroom for “true emergencies” only

Students should use restroom at home prior to class, or use hall restroom. The studio restroom is reserved for **“true emergencies” only**. Students should wash their hands thoroughly using soap and warm water for 20 seconds after using the restroom. Restrooms are not to be used as a changing area.

SANITATION/CLEANLINESS

Increased cleaning and sanitation to lower risk of virus transmission.

High-touch surfaces including ballet barres, door handles, counters & light switches will be cleaned and sanitized regularly and logged for monitoring.

ILLNESS POLICIES

Monitor for symptoms, stay home if you’re sick.

Students and families monitor for symptoms of COVID-19 and stay home if they feel sick and notify staff immediately. In accordance with Erie Co. Department of Health, any student who develops symptoms while on the premises will be isolated. If anyone in your household is COVID-19 positive, stay home.

STAFF POLICIES

Staff will adhere to same guidelines as students. **Any staff member who feels sick should stay home.** Staff will be screened daily for COVID-19 symptoms.

NEW YORK TRAVEL ADVISORY

Follow Governor’s guideline’s for quarantine if traveling from list of restricted states/areas:

<https://coronavirus.health.ny.gov/covid-19-travel-advisory>

LOCAL & STATE GOVERNMENT GUIDANCE & RESOURCES

New York State COVID Info

<https://coronavirus.health.ny.gov/home>

New York State Reopening Phases

<https://forward.ny.gov/phase-four-industries>

Erie County Health Department COVID-19 FAQ

<https://www2.erie.gov/health/index.php?q=frequently-asked-questions-and-answers-about-covid-19-coronavirus>

Erie County COVID-19 Case Map and Data

<https://erieny.maps.arcgis.com/apps/opsdashboard/index.html#/dd7f1c0c352e4192ab162a1dfadc58e1>